



Iowa Board of Educational Examiners

Do you qualify for an Initial School Business Official Authorization?

Here are the options within Iowa code for qualifying for an Initial Authorization.

- You must have a job offer from an Iowa school district.
- Educational qualifications- One of the options below:
 - A Bachelor of Arts or Bachelor of Science degree in Business or Accounting
 - An Associates of Arts Degree or Associates of Science in Business or Accounting
 - 60 college credits of Business-related courses.
- You must have a minimum of 6 credits of accounting for the Temporary Initial SBO Authorization. 9 credits of accounting are required for the Initial SBO Authorization.
 - The Initial School Business Official Authorization is valid for 2 years, during which you will complete a 1 year mentor program through the Iowa School Business Institute.
 - The Temporary Initial School Business Official Authorization is valid for 1 year, during which you will need to complete the accounting credits to reach the 9-credit threshold while also beginning your year in the mentoring program and completing year 1 requirements through the Iowa School Business Institute.

If you have questions about qualifying for the SBO Authorization or about any part of the application process, please contact:

Dave Wempen, Consultant for SBO Authorizations with the Iowa Board of Educational Examiners:

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